

Executive Committee

MINUTES

19 June 2006

Meeting Particulars

Date & Time	Monday 19 June 2006 19.30 hours
Venue	University of London Boat Club (ULBC) www.ulbc.co.uk/how_to_find_us.htm 81 Hartington Road, Chiswick, London W4 3TU 020 8994 5928

Executive Committee Members

Initials	Name	Role	In Attendance
AE	Tony Evans	Div 13 <i>and</i> Competitions Calendar	Apologies
AR	Andrew Russell	Hon Secretary	✓
AW	Andy Weekes	Div 11	✓
CG	Chris George	Regional Safety	✓
CS	Chris Sprague	Umpires' Commissioner	ABSENT
EJ	Emma James	TRC Representative	✓
EW	Elizabeth Wray	PR / Marketing	✓
JB	John Biddle	Div 14	Apologies
JCh	John Chapman	Hon Treasurer	Apologies
JCo	Jill Cobbett	Div 17	✓
JH	Jim Harlow	Downriver Representative	✓
JP	Judith Packer	Upriver Representative	✓
KW	Ken Williams	Div 16	✓
MA	Margaret Adams	President	✓
MBB	Mark Blandford-Baker	Div 10	Apologies
MH	Martin Humphrys	Chairman	✓
MJ	Michael Jones	Leander Club Representative	✓
ML	Murray Litvak	Veterans' Commission	Apologies
MW	Mike Williams	LRC Representative	Apologies
NJ	Neil Jackson	Div 18	✓
NW	Nigel Weare	Juniors' Commission (upriver)	✓
PL	Paul Lorenzato	Div 19	✓
PM	Peter Moore	Div 12 <i>and</i> Recreational Representative	✓
RH	Ruth Hatton	Juniors' Commission (downriver)	✓
RP	Richard Philips	Coaching Commission	✓
RW	Richard West	Div 15 <i>and</i> Equipment <i>and</i> EA	✓
SaB	Sarah Birch	ARA Coaching and Development Officer	Apologies
SiB	Simon Blackburn	ARA Coaching and Development Officer	✓

Invited Guests

Initials	Name	Role	In Attendance
BM	Bill Mitchell	RRAIG representative	✓

Meeting Agenda

No.	Agenda Item	Action Required	Member
1	APOLOGIES FOR ABSENCE Noted above.	Noted	
2	MINUTES OF PREVIOUS MEETING Review and approval of minutes from meeting of 15 May 2006 was deferred to next meeting.	Noted	
3	MATTERS ARISING None		
4	ITEMS FOR DISCUSSION, ACTION, OR DECISION		
4.1	Chairman's Report The Chairman noted how well attended the recent Extraordinary General Meeting was, especially on such short notice, and thanked CG, BM, NJ and others for making it such a success. The EGM reviewed and approved the draft Code of Practice for Rowing on the Tidal Thames, which is a significant step towards securing the future of rowing safely on the Tideway.	Noted	
4.2	Treasurer's Report The President verbally presented the Treasurer's report on his behalf detailing the opening balances, material activity and closing balances. The report also updated the executive on plans to move banking to HSBC after disastrous meetings with Nationwide Building Society, including their loss of all materials and the account passbook when trying to update signatories. HSBC will open a "small business account" which will enable TRRC to obtain a more realistic return on our funds, a service unavailable with Nationwide.	Noted Noted	
4.3	Disciplinary Procedure Approval BM presented the three documents submitted to the Executive Committee prior to the meeting: <ol style="list-style-type: none"> 1. Tideway Disciplinary procedure 2. Tideway Disciplinary procedure – misdemeanours 3. Tideway Disciplinary procedure – calculations Discussions included the need for both rowers and other river users to act properly, the applicability to clubs from Division 15 (Richmond and Twickenham), and design of the supporting website. The intention is that this will be sent to all clubs, and to place responsibility onto the "vessel master" (coxen, steersperson) to ensure compliance. Executive Committee noted the precedent-setting action at hand, as this model may well be replicated nationally. Decision: The Tideway Disciplinary procedure was approved, with the discussed adjustments noted by BM, <i>nem con.</i>	Decision	

No.	Agenda Item	Action Required	Member												
4.4	<p>Regional Safety Adviser</p> <p>The RWSA (CG) presented his report. The Executive Committee discussed each item and came to the following decisions:</p> <ol style="list-style-type: none"> 1. Request to have list of names of club/school still late with club audits posted on TRRC website: not approved, but letters are still to be sent to each offending club/school 2. Submission timetable for safety approval of regattas: committee agreed to the cut off date principle to be effective 1 September 2006 3. Request for IT specialist for data collection system: executive decided to ask CG to approach ARA Hammersmith for funding, and then a national rollout. <p>CG noted the publication of a draft guide for beginners has been published on the ARA website. MH and RH will raise their concerns with the NDC.</p>	<p>Noted</p> <p>Decision</p> <p>Decision</p> <p>Decision Action</p> <p>Noted Action</p>	<p>CG</p> <p>MH/RH</p>												
4.5	<p>Regional Council Powers</p> <p>The President (MA) explained the current unsatisfactory situation of the regional councils having increasing roles and responsibilities without matching powers, which are limited by the ARA's Articles of Association. MA and CG proposed suggestions to resolve this. Executive agreed to put this proposal to the ARA Council.</p>	<p>Decision Action</p>	<p>MH</p>												
4.6	<p>Other Reports To Note</p> <p>The Executive Committee noted the reports listed in section A.</p>	<p>Noted</p>													
5	ANY OTHER BUSINESS														
5.1	<p>Coaching</p> <p>NW presented his findings regarding Thames Region coaching requirements, revealing a very large gap from current qualified coaches in the region (assuming all of those qualified are practicing coaches).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Level 2/IA</th> <th style="text-align: center;">Level 3</th> <th style="text-align: center;">Level 4+</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Required by 2008</td> <td style="text-align: center;">640</td> <td style="text-align: center;">113</td> <td style="text-align: center;">41</td> </tr> <tr> <td style="text-align: center;">Current</td> <td style="text-align: center;">383</td> <td style="text-align: center;">143</td> <td style="text-align: center;">106</td> </tr> </tbody> </table> <p>In addition, the region is seriously lacking in tutors and assessors.</p> <p>NW feels strongly that the loss of the IA course/lack of Level 1 course, is hurting our sport seriously. In particular, the features that made the old IA course do so well were:</p> <ul style="list-style-type: none"> • Was short, like a "taster" to coaching • Easy to start and complete • Inexpensive • Was sufficient to access SportsCoachUK insurance <p>NW reported that the coaching sub-committee has progressed, and will now prepare a proposal for a Level 1 course, and a way to increase the number of tutors and assessors in the region.</p>		Level 2/IA	Level 3	Level 4+	Required by 2008	640	113	41	Current	383	143	106	<p>Noted</p> <p>Noted</p> <p>Noted Action</p>	<p>NW/RP</p>
	Level 2/IA	Level 3	Level 4+												
Required by 2008	640	113	41												
Current	383	143	106												
5.2	<p>Richmond Regatta</p> <p>RW felt that the plans for the Richmond Regatta were developing well. The executive committee looks forward to Richmond Regatta's plans.</p>	<p>Noted</p>													

No.	Agenda Item	Action Required	Member
5.3	<p>EA Update</p> <p>The Environment Agency representative (RW) reported that the EA is aware of the activities in the PLA's waters, and may consider following the PLA's lead across EA's waters nationally – possibly a code of practice requiring boat IDs and maps published in boathouses.</p> <p>RW also reported that the BCU has a national agreement with British Waterways and the Environment Agency for licences. The ARA is pursuing same. RW proposed that all Thames Region clubs/schools be required to have Boat IDs effective 1 November. This was seconded by CG.</p>	<p>Noted</p> <p>Noted</p> <p>Decision</p>	
5.4	<p>Role of Division Representatives</p> <p>PL voiced concerns about the lack of input he, and presumably other Division Representatives, receive from his clubs. The other div reps in attendance agreed. RW felt that one could be reassured by this "silence", as div reps were elected as guardians. The executive approved LW suggestion of putting up a survey to gather opinions.</p>	<p>Decision</p> <p>Action</p>	LW
5.5	<p>Juniors</p> <p>RH announced that she is to run JIRR (Junior Inter-Regional Regatta) on 21 April 2007 in Nottingham, and appealed for assistance from members of the executive committee. MH offered to assist RH in identifying JIRR committee members.</p>	<p>Noted</p> <p>Action</p>	MH
5.6	<p>World Championships Sponsorship</p> <p>The TRRC has received a request to financially sponsor the World Rowing Championships. The Executive Committee declined <i>nem con</i>.</p>	<p>Decision</p>	
7	<p>NEXT MEETING</p> <p>Executive Committee Meeting Monday 18 September 2006 19.30 hours Kingston Rowing Club (KRC)</p>	<p>Noted</p>	
	<p>MEETING ADJOURNMENT</p>		

No.	Agenda Item	Action Required	Member
A	REPORTS TO NOTE In addition to the reports explicitly referenced in the agenda above, the following reports are noted:		
	Juniors' Commissioner (upriver)	Noted	NW
	Division 17 (University of London) Representative	Noted	JCo
	Coaching and Development Officers	Noted	SiB & SaB
	Coaching Commissioner / Coaching Scheme Sub-Committee	Noted	RP/NW
B	NOTHING TO REPORT: The following had nothing to report:		
	Honorary Secretary	Nothing to report	AR
	Division 10 (Oxford University) Representative	Nothing to report	MBB
	Division 11 (Upper Thames) Representative	Nothing to report	AW
	Division 13 (Middle Thames) Representative	Nothing to report	AE
	Division 14 (Staines & Molesey) Representative	Nothing to report	JB
	Division 18 (Barnes & Hammersmith) Representative	Nothing to report	NJ
	Veterans' Commissioner	Nothing to report	ML
	Competitions' Calendar Co-ordinator	Nothing to report	AE
	London Rowing Club Representative	Nothing to report	MW
C	NO REPORT SUBMITTED The following did not submit a report:		
	Downriver Representative	NO REPORT	JH
	Upriver Representative	NO REPORT	JP
	Equipment Officer	NO REPORT	RW
	Environment Agency Representative	NO REPORT	RW
	Juniors' Commissioner (downriver)	NO REPORT	RH
	PR & Marketing Officer's Report	NO REPORT	EW
	Recreational Representative	NO REPORT	PM
	Umpires' Commissioner	NO REPORT	CS
	Division 12 (Reading) Representative	NO REPORT	PM
	Division 15 (Kingston & Twickenham) Representative	NO REPORT	RW
	Division 16 (Chiswick & Mortlake) Representative	NO REPORT	KW
	Division 19 Representative	NO REPORT	PL
	Leander Club Representative	NO REPORT	MJ
	Thames Rowing Club Representative	NO REPORT	EJ