

Executive Committee MINUTES

16 October 2006

Meeting Particulars

Date & Time	Monday 16 October 2006 19.30 hours
Venue	Thames Rowing Club Embankment, Putney SW15 1LB 020 8788 0798

Executive Committee Members

Initials	Name	Role	Apologies Rec'd?
AE	Tony Evans	Div 13 <i>and</i> Competitions Calendar	✓
AR	Andrew Russell	Hon Secretary	✓
AW	Andy Weekes	Div 11	Apologies
CG	Chris George	Regional Safety	✓
CS	Chris Sprague	Umpires' Commissioner	Apologies
EJ	Emma James	TRC Representative	✓
EW	Elizabeth Wray	PR / Marketing	✓
JB	John Biddle	Div 14	✓
JCh	John Chapman	Hon Treasurer	Apologies
JCo	Jill Cobbett	Div 17	✓
JH	Jim Harlow	Downriver Representative	✓
JP	Judith Packer	Upriver Representative	✓
KW	Ken Williams	Div 16	Apologies
MA	Margaret Adams	President	✓
MBB	Mark Blandford-Baker	Div 10	✓
MH	Martin Humphrys	Chairman	✓
MJ	Michael Jones	Leander Club Representative	✓
ML	Murray Litvak	Veterans' Commission	Apologies
MW	Mike Williams	LRC Representative	Apologies
NJ	Neil Jackson	Div 18	✓
NW	Nigel Weare	Juniors' Commission (upriver)	✓
PL	Paul Lorenzato	Div 19	✓
PM	Peter Moore	Div 12 <i>and</i> Recreational Representative	✓
PS	Phil Simmons	ARA Coaching and Development Officer	Apologies
RH	Ruth Hatton	Juniors' Commission (downriver)	Apologies
RP	Richard Philips	Coaching Commission	✓
RW	Richard West	Div 15 <i>and</i> Equipment <i>and</i> EA	ABSENT
SB	Sarah Birch	ARA Coaching and Development Officer	Apologies

Invited Guests

Initials	Name	Role	Apologies Rec'd?
BM	Bill Mitchell	RRAIG representative	✓
SC	Stan Collingwood	TRRC Regatta Code Co-ordinator	Apologies

Representatives in Attendance

Initials	Name	Role	Apologies Rec'd?
NS	Nigel Smith	Metropolitan Regatta	✓

Meeting Agenda

No.	Agenda Item	Action Required	Member
1	APOLOGIES FOR ABSENCE Noted above.	Noted	
2	MINUTES OF PREVIOUS MEETING		
	Approval of May Meeting Minutes The minutes of the meeting on 15 May 2006 were approved <i>nem con</i> as a true and accurate record of the meeting.	Decision	
	Approval of June Meeting Minutes The minutes of the meeting on 19 June 2006 were approved <i>nem con</i> as a true and accurate record of the meeting.	Decision	
	Approval of September Meeting Minutes The minutes of the meeting on 18 September 2006 were approved <i>nem con</i> as a true and accurate record of the meeting.	Decision	
3	MATTERS ARISING There were no matters arising.		
4	ITEMS FOR DISCUSSION, ACTION, OR DECISION The Executive Committee is asked to consider the following:		
4.1	AGM MH reminded the Exec that the AGM is on 19 November at LRC. Amended the time to be a 16.30 hours start in consideration of the Vet Fours.	Decision	
4.2	Annual Report The intention is to send the Annual Report with the Notice and Agenda. Therefore, reports must be submitted to MH by Friday 20 October.	Action	ALL
4.3	Regional Junior Rowing Centre Exec agreed for JH to lead a sub-committee to address this topic, with JH, NJ, PL, and Paul Baldwin as members.	Decision	
4.4	Veteran's Commission The TRRC put Murray Litvak forward to be considered as Chairman of the National Veterans Commission. Its next meeting has been called for 18 November (date of the Head of the River Fours). Dr Stephanie Bailey-Cooper suggested Arnold Cook as Chairman, who is well known across several regions. Murray and the TRRC Exec agreed to nominate Arnold Cook as NVC Chairman. Di Ellis, ARA Chairman, has made it clear that the new commission will separate regattas from development.	Decision	
4.5	Benefits for ARA Members MH met with OLL Mortgages and presented the OLL Mortgages proposal (submitted as a report). The Exec debated this vigorously, with, on one hand, the claimed benefits to rowers and their clubs, and on the other hand, the commercial, reputational and risk concerns. Exec agreed to ask Mike Baldwin for his opinion.	Decision	

No.	Agenda Item	Action Required	Member
4.9	<p>RWSA – Regional Water Safety Advisor</p> <p>The RWSA's report was noted.</p> <p>Exec agreed to escalate regarding the AK event where a swimmer was struck.</p> <p>Exec agreed to write to all events to specify time table.</p> <p>MH agreed earlier to expenditure for new incident reporting system. This had already been agreed by the ARA Development Group and ARA Water Safety Committee, but the ARA staff could not execute this agreement. Given the urgent nature, CG needed to proceed, so MH agreed to signing the contract without ARA staff's backing. In the interim TRRC will finance this until the ARA catches up with its funding commitment.</p> <p>CG is standing-down as RWSA at the AGM. NJ has said he will offer himself for election as RWSA, and would seek a deputy, and ideally a "team" to help with upriver and Tideway.</p> <p>Regarding CG's offer to assist in Safety Development after the AGM, the Exec agreed to create a new role of "Water Safety Development Advisor" as described in the RWSA's report, except that it is to be conducted in cooperation with the RWSA, and answerable to Council through the RWSA and his team. CG felt that this should be an elected position, given the hostility he has received as RWSA in the past. MH indicated this would not be the case as it required a change in the Constitution, as it is an Adviser role, not as an Officer of the Council.</p> <p>CG reported that the ARA Water Safety Group is working on Training for Water Safety Advisors.</p>	<p>Noted</p> <p>Decision</p> <p>Decision</p> <p>Noted</p> <p>Noted</p> <p>Decision</p> <p>Noted</p> <p>Noted</p>	
5	<p>REPORTS TO NOTE</p> <p>In addition to reports explicitly referenced above, the Executive Committee noted the reports submitted as listed under Section A below.</p>	<p>Noted</p>	

No.	Agenda Item	Action Required	Member
6	<p>ANY OTHER BUSINESS</p> <p>NP voiced disappointment in learning that there was no handover from Simon Blackburn to Phil Simmons (CDOs), even though there was one month overlap. It seems that all momentum and information on current projects (Oarsome, Coach of the Year, etc.), status, tutors, assessors, etc has been lost. As a result, the autumn series of seminars will likely not occur this year. ACTION: MH to escalate to ARA Hammersmith.</p> <p>Nominations for coaches of the year are to be submitted (to RP and MH by e-mail at least) before 15 November. Region will then select the Region's nominee.</p> <p><i>Regarding the recent TRC 8+ accident at Dove Pier, concerns were raised that these novices were on the water on a very high flood tide risking severe damage and potential severe injury or loss of life. MH suggested creating a sub-committee of TRRC to investigate. CG suggested Stuart Ward, the ARA National Water Safety Adviser, should chair it, and that NJ and CG serve on it. Its primary function is to investigate causes of the accident with a view to establishing what Region (and the ARA) can do in terms of advice for beginner crews on the Tideway. The Executive agreed. Chas Newens has offered to take coxes for a boat trip on the river. CG suggested developing an "exam" to help check that coxes and coaches are familiar with the Tideway code (like the theory test for driving), as a "part 1" proof of competence. EJ pointed out that some diagrams could be clearer in the Tideway code. CG suggested a video be taken from Chas' launch to be available online or on DVD.</i></p> <p>RP reported that the UKCC and ARA do not consider Level 1 appropriate for Rowing. Instead, ARA is working on a booklet (similar to the JO booklet).</p> <p>The ARA has sent out a questionnaire to all juniors.</p> <p>Regarding the listing of coaching launching launches, MBB suggested this apply upriver re: EA, just as it does in Tideway for PLA. CG agreed.</p> <p>MH read a letter from EA regarding River closures for Rowing Events and also mentioned that the EA are pursuing a block licence agreement and considering implementing a Code of Practice like that recently launched for the Tideway.</p>	<p>Action</p> <p>Action</p> <p>Decision</p> <p>Noted</p> <p>Noted</p> <p>Decision</p> <p>Noted</p>	<p>MH</p> <p>ALL</p>
7	<p>NEXT MEETINGS</p> <p>Annual General Meeting 16.30 Sunday 19 November 2006 London Rowing Club, Embankment, Putney</p> <p>Executive Committee Meeting 19.30 Monday 18 December 2006 Marlow Rowing Club</p>	<p>Noted</p> <p>Noted</p>	
	MEETING ADJOURNMENT		

No.	Agenda Item	Action Required	Member
A	REPORTS TO NOTE In addition to the reports explicitly referenced in the agenda above, the Executive Committee are asked to note the following reports:		
	Juniors' Commissioner (upriver)	To note	NW
	Division 11 (Upper Thames) Representative	To note	AW
	Division 17 (University of London) Representative	To note	JCo
	Thames Rowing Club Representative	To note	EJ
	<u>Honorary Treasurer</u>	<u>To note</u>	<u>JCh</u>
B	NOTHING TO REPORT: The following had nothing to report:		
	Chairman	Nothing to report	MH
	Honorary Secretary	Nothing to report	AR
	Upriver Representative	Nothing to report	JP
	Downriver Representative	Nothing to report	JH
	Division 10 (Oxford University) Representative	Nothing to report	MBB
	Division 13 (Middle Thames) Representative	Nothing to report	AE
	Division 18 (Barnes & Hammersmith) Representative	Nothing to report	NJ
	Umpires' Commissioner	Nothing to report	CS
	Veterans' Commissioner	Nothing to report	ML
	London Rowing Club Representative	Nothing to report	MW
	PR & Marketing Officer's Report	Nothing to report	EW
C	NO REPORT SUBMITTED The following did not submit a report:		
	Juniors' Commissioner (downriver)	NO REPORT	RH
	Equipment Officer	NO REPORT	RW
	Environment Agency Representative	NO REPORT	RW
	Recreational Representative	NO REPORT	PM
	Division 12 (Reading) Representative	NO REPORT	PM
	Division 14 (Staines & Molesey) Representative	NO REPORT	JB
	Division 15 (Kingston & Twickenham) Representative	NO REPORT	RW
	Division 16 (Chiswick & Mortlake) Representative	NO REPORT	KW
	Division 19 (Putney) Representative	NO REPORT	PL
	Coaching and Development Officers	NO REPORT	PS&SaB
	Leander Club Representative	NO REPORT	MJ