

Executive Committee

AGENDA

16 April 2007

Meeting Particulars

Date & Time	Monday 16 April 2007 19.30 hours
Venue	Maidenhead Rowing Club (www.maidenheadrc.org.uk) River Road, Taplow, Maidenhead, Berkshire SL6 0AT Telephone: 01628 622664 (main)/01628 671671 (bar)

Executive Committee Members

Initials	Name	Role	Apologies Rec'd?
AE	Tony Evans	Div 13 Representative <i>and</i> Competitions Calendar	
AR	Andrew Russell	Honorary Secretary	APOLOGIES
AW	Andy Weekes	Div 11 Representative	
BM	Bill Mitchell	President <i>and</i> Chairman, Conduct Panel	
CG	Chris George	Regional Water Safety Development Adviser	
CS	Chris Sprague	Umpires' Commissioner <i>and</i> Vice-President	
EJ	Emma James	TRC Representative	
EW	Elizabeth Wray	PR / Marketing	
JB	John Biddle	Div 14 Representative	
JH	Jim Harlow	Downriver Representative	APOLOGIES
JP	Judith Packer	Upriver Representative	APOLOGIES
LL	Laura Lion	Juniors' Commission (upriver)	
MA	Margaret Adams	Vice-President	APOLOGIES
MBB	Mark Blandford-Baker	Div 10 Representative	
MC	Martin Carr	Div 16 Representative	
MH	Martin Humphrys	Chairman	
MJ	Michael Jones	Leander Club Representative	
ML	Murray Litvak	Veterans' Commission	
MW	Mike Williams	LRC Representative	APOLOGIES
NJ	Neil Jackson	Div 18 Representative <i>and</i> RWSA	
NW	Nick Watkins	Deputy RWSA	
PB	Paul Baldwin	Honorary Treasurer	
PL	Paul Lorenzato	Div 19 Representative	
PM	Peter Moore	Div 12 <i>and</i> Recreational Representative	
PS	Phil Simmons	ARA Coaching and Development Officer	
RH	Ruth Hatton	Juniors' Commission (downriver)	
RPa	Richard Packer	Equipment Officer	APOLOGIES
RPh	Richard Philips	Coaching Commission	
RW	Richard West	Div 15 Representative <i>and</i> EA Representative	
SB	Sarah Birch	ARA Coaching and Development Officer	
SC	Siobhan Cassidy	Div 17 Representative	APOLOGIES
SDC	Stan Collingwood	Tideway Event Code of Conduct Coordinator	APOLOGIES
-n/a-	-vacant-	Junior Officials Coordinator	-vacant-

Meeting Agenda

No.	Agenda Item	Action Required	Member
1	APOLOGIES FOR ABSENCE Noted above.	To note	MH
2	MINUTES OF PREVIOUS MEETING		
	Review and approval of March Meeting Minutes	Decision	MH
3	MATTERS ARISING		MH
4	ITEMS FOR DISCUSSION, ACTION, OR DECISION The Executive Committee is asked to consider the following:		
4.1	EA Warning Boards MBB would like to discuss EA Warning Boards and how they relate to rowing use of river, and speak to Oxford's thoughts on a local issue and a regional improvement.	To Discuss	MBB
4.2	Competitions <ul style="list-style-type: none"> • HORR BM sent out a proposed protocol to those involved in all Head races on the Tideway and by 5 April had already received some positive replies and comments. MH has been soliciting input from all concerned about the HORR, and will present his report. • Regatta Code of Conduct (see report and three related documents from SDC) <ol style="list-style-type: none"> 1. Executive to note report 2. Executive to agree Regattas Code and put up on website as soon as possible. 3. Executive to agree Notes to Regattas Code and put up on website as soon as possible. 4. Executive to agree to having Code and Notes sent with a suitable letter from TRRC Chair to individual events as soon as possible with copies to PLA & UHBC. 5. Executive to give approval given to proceed with work on the heads code. • Marine band VHF radios for Tideway events (see <i>Equipment Officer's Report</i>) • Update (if required) from Competitions Committee 	Presentation To Note To Agree To Agree To Agree To Agree To Discuss To Discuss	MH RPa AE
4.3	Sport England "Club and Coach Project Funding" Sport England has just announced the funding for rowing under the Club and Coach project. CDO would like the TRRC to make some decisions and plans for the money.	To Discuss	SB

No.	Agenda Item	Action Required	Member
4.4	<p>TRRC Administration</p> <p>The Honorary Secretary apologises for the delays in producing minutes, agenda and reports over the past several months.</p> <p>The HonSec maintains the page of the TRRC website that presents the Exec's photos and rowing bios, to help keep TRRC approachable to the rowing community. However, some photos and bios are missing. Action: PB, NW, MC and SC to provide digital headshot photos and rowing bios.</p> <p>The HonSec also maintains, solely for the use of the Executive Committee, a list of private contact details, however some details are missing. Action: BM, NW and SC to provide missing details.</p>	<p>To Note</p> <p>Action</p> <p>Action</p>	<p>PB, NW, MC, SC</p> <p>BM, NW, SC</p>
5	<p>REPORTS TO NOTE</p> <p>In addition to reports explicitly referenced above, the Executive Committee is asked to note all the reports submitted as listed below.</p>	To note	All
6	<p>ANY OTHER BUSINESS</p> <p><i>(Please note this is not for agenda items nor reports submitted late. Late reports are deferred to the next executive committee meeting. Late agenda items are only considered if urgent and agreed with the Chairman or Honorary Secretary in advance of the meeting).</i></p>	<i>Only at the discretion of the Chairman</i>	MH
7	<p>UPCOMING MEETINGS</p> <p>Monday 21 May at 19.30 at Thames Rowing Club. Monday 18 June at 19.30 at Weybridge RC / Weyfarers no July meeting no August meeting Monday 17 September at 19.30 at Downriver Club - TBD Monday 15 October at 19.30 at Kingston Rowing Club</p>	To Note	All
	MEETING ADJOURNMENT		

Reports

The following reports have been submitted:

	Report	Status	Member
	Chairman	Nothing to report	MH
	Honorary Secretary	Nothing to report	AR
	Honorary Treasurer	Nothing to report	PB
✓	Upriver Representative	To Note	JP
	Downriver Representative	Nothing to report	JH
	Division 10 (Oxford University) Representative	Nothing to report	MBB
	Division 11 (Upper Thames) Representative	Nothing to report	AW
	Division 12 (Reading) Representative	Nothing to report	PM
✓	Division 13 (Middle Thames) Representative	To Note	AE
	Division 14 (Staines & Molesey) Representative	NO REPORT	JB
	Division 15 (Kingston & Twickenham) Representative	NO REPORT	RW
	Division 16 (Chiswick & Mortlake) Representative	Nothing to report	MC
	Division 17 (University of London) Representative	Nothing to report	SC
	Division 18 (Barnes & Hammersmith) Representative	NO REPORT	NJ
	Division 19 (Putney) Representative	NO REPORT	PL
	London Rowing Club Representative	Nothing to report	MW
	Thames Rowing Club Representative	NO REPORT	EJ
	Leander Club Representative	NO REPORT	MJ
	ARA Coaching and Development Officers	Nothing to report	PS & SB
	Coaching Commissioner	NO REPORT	RPh
✓	Competitions Calendar (“Events”) Coordinator	To Note	AE
	Environment Agency Representative	NO REPORT	RW
✓	Equipment Officer	To Discuss	RPa
✓	Junior Officials Coordinator (*combined in Upriver Rep’s Report)	To Note	JP
	Juniors’ Commissioner (upriver)	Nothing to report	LL
	Juniors’ Commissioner (downriver)	NO REPORT	RH
	PR & Marketing Officer	NO REPORT	EW
✓	Recreational Representative	To Note	PM
	Regional Water Safety Adviser (RWSA)	NO REPORT	NJ
	Regional Water Safety Development Adviser (RWSDA)	NO REPORT	CG
	Tideway Code of Conduct Panel Chairman	NO REPORT	BM
✓	Tideway Event Code of Conduct Coordinator	To Discuss	SDC
	Umpires’ Commissioner	NO REPORT	CS
	Veterans’ Commissioner	NO REPORT	ML